



# AuSable Valley Community Mental Health Services

1199 W. Harris Avenue  
P.O. Box 310  
TAWAS CITY, MICHIGAN 48764  
(989) 362-8636  
FAX (989) 362-7800

William Williams, D.O., Chairperson  
Floyd R. Smith, Ph.D., Director

## *AU SABLE VALLEY COMMUNITY MENTAL HEALTH SERVICES BOARD*

*April 27, 2009*

### *MINUTES*

#### *I. CONVENE*

*The regularly scheduled meeting of the AuSable Valley Community Mental Health Board was held on Monday, April 27, 2009 at the Board's Tawas City Office. Meeting was called to order by Chairman Dr. Williams at 5:55 p.m.*

*A. ROLL CALL. Board members present: Patti Casey, Bernadine Clark, Scott Colclasure, Robert Cudney, Jim Cummins, Kay Hammond Robert Huddy, Clyde Soucie, Joe Stone, Rose Walsh and Dr. Williams.  
Board members absent: Mike Welsch.  
Staff present: Floyd Smith, Glenn Gray, Lois Gartland, and Lee Mertz.  
Guests: None.*

#### *B. SEATING OF NEW BOARD MEMBER*

*Dr. Williams introduced Jim Cummins as a new member of the Board representing Iosco County. Mr. Cummins shared information as to his background and his interest in mental health. Board members introduced themselves and welcomed Mr. Cummins to the Board.*

#### *C. APPROVAL OF MARCH MINUTES.*

*Moved by Mr. Soucie, seconded by Mr. Stone to approve the Minutes of the March Board Meeting as printed. Motion carried.*



Services for emotionally disturbed, developmentally disabled and chemically dependent individuals provided through state and local cooperation.  
Serving Iosco, Ogemaw and Oscoda Counties.

D. **APPROVAL OF AGENDA.**

Moved by Mr. Cudney seconded by Ms. Hammond to approve the Agenda as presented.  
Motion carried.

E. **CORRESPONDENCE**

Letter from Iosco County Board of Commissioners recognizing appointment of Mr. Cummins to the Board was shared. Dr. Smith noted that the Board of Commissioners will send a revised letter to reflect correct length of term. Letter from Ogemaw County Clerk informing us of the reappointment of a Bernadine Clark to new three year term was also shared. Copy of most recent Friday Facts was distributed. Letter addressed to Ms. Gartland from MPHI informing us that all four of our sites are eligible for federal funding for a broadband network dedicated to health care was also distributed. Ms. Gartland described the program briefly and indicated the funding will pay up to 85% of our site's first-year operating costs.

Press Release from Northeast Michigan CMH was distributed and briefly reviewed by Dr. Smith.

F. **ANNOUNCEMENTS**

None.

G. **PUBLIC COMMENTS**

None.

H. **CONSUMER COMMENTS**

None.

II. **BOARD ORGANIZATION**

A. **Report of Nominating Committee. Committee met on Monday, April 27, 2009.**

Ms. Casey, as Chairperson for the Nominating Committee presented the report of the meeting held earlier in the evening.

B. **Election of Officers**

*Ms. Casey reported that the Committee nominated Dr. William Williams for the office of Chairperson, Joe Stone for the office of Vice-Chairperson, Bernadine Clark for the office of Treasurer and Robert Cudney as Board Secretary. Ms. Casey asked if members would accept nominations, which all members agreed.*

*The Committee Chairperson asked three times for other nominations. No other nominations were received.*

*Moved by Mr. Soucie, seconded by Ms. Walsh that the nominations be closed and a unanimous ballot be cast for the slate of officers as presented. Roll call vote taken; all ayes. Motion carried.*

*On behalf of the Board, Ms. Casey thanked the officers for their service. Officers of the Board thanked members for their vote of confidence. Dr. Williams expressed his pleasure and his gratefulness for the vote of confidence and shared that he is looking forward to another successful year despite the ups and downs that we may face. He thanked the Board for the opportunity to continue to serve as Chairperson of the Board.*

#### **C. Bank Accounts**

*Mr. Gray presented listing of recommended Bank Accounts for 2009-2010 in the evening packet. He noted only change from last year is that of West Branch depository has been changed to Independent Bank,*

*Moved by Mr. Stone seconded by Mr. Soucie to approve the list of Bank Accounts with authorized signatures as presented. Roll call vote taken; all ayes. Motion carried.*

#### **D. By-Laws**

*Copy of the current Board By-Laws were mailed to members of the Board prior to the Board Meeting.*

*Moved by Mr. Soucie, seconded by Ms. Hammond to approve the By-Laws as presented. Roll call vote taken; all ayes. Motion carried.*

#### **E. Meeting Schedule**

*Draft schedule of Board Meetings for the coming year were previously mailed to members of the Board. Change in July date was suggested.*

*Moved by Ms. Walsh, seconded by Ms. Casey to approve the 2009/2010 Board Meeting Schedule as presented. Roll call vote taken; all ayes. Motion carried.*

### **III. REPORTS**

#### **A. Chairperson.**

*Dr. Williams addressed issue that has been raised regarding the Board's role in paying for dues for another type of organization for members of the Board. Dr. Williams indicated in the past, the Board has supported Board members involvement in the Board Association and/or Department's conferences or trainings. He indicated situations may be reviewed on a case-by-case basis, but otherwise, past practice will stand.*

#### **B. Board Association.**

*Five members of the Board are planning to attend the upcoming Board Association Conference in May.*

#### **C. Director**

*Dr. Smith's printed report of areas of interest to the Board was distributed and reviewed. Dr. Smith expressed his appreciation for the steps the Board has taken already with some of the same budget items that were discussed in the Press Release from Northeast Michigan CMH.*

*Dr. Smith provided a further update regarding the dispute with the Department. He noted that we are seeing the Department moving toward a strong interest in meeting with us to negotiate on some of this issue. Dr. Smith will keep the Board updated on this issue.*

*Dr. Smith announced that a new report is out from the Department of Human Services – Improving Michigan's Child Welfare System. He noted that a hard or electronic copy is available if members of the Board are interested.*

#### **D. Committees**

*Dr. Williams presented a draft copy of 2009/2010 Committee Roster. He reviewed several changes in Committee and Board Association assignments.*

*Moved by Ms. Clark, seconded by Ms. Hammond to approve the proposed 2009/2010 Committee Roster as presented. Roll call vote taken; all ayes. Motion carried.*

---

1. **Program.** *Committee met on March 26 and April 16, 2009.*

*Committee reports were presented and reviewed by Patti Casey as Committee Chairperson.*

*Mr. Mertz briefly reviewed the focus on the "gentle teaching approach" and informed the Board we have been using this approach the close to twenty years. He reported that this approach has been extremely successful in our DD Programs. Mr. Mertz recognized the expertise of John McGee, who developed this concept, and who stresses safety, love and engagement.*

*Mr. Mertz indicated there will be a Trainer of Trainers program in the near future on gentle teaching and he plans to send several staff to this training and for those then to provide up-to-date training to other members of our staff.*

2. **Personnel.** *Committee met on April 6, 2009.*

*Committee report was presented by Bob Cudney as Committee Chairperson.*

*Moved by Mr. Cudney, seconded by Ms. Hammond to approve a salary offer of \$ 47,500 to Rick Pancioli, L.L.P as presented. Roll call vote taken; all ayes. Motion carried.*

3. **Recipient Rights.** *Committee met on April 9, 2009.*

*Committee report was presented by Joe Stone as Committee Chairperson.*

*Moved by Mr. Stone, seconded by Ms. Hammond to approve the Semi-Annual Statistical Report and submission of the report to the State as presented. Roll call vote taken; all ayes. Motion carried.*

*Moved by Mr. Stone, seconded by Ms. Hammond to approve the addition of language as presented to the Board's Recipient Rights Manual. Roll call vote taken; all ayes. Motion carried.*

4. **Executive & Finance.** *Committee met on April 21, 2009.*

*Committee report was presented by Bernadine Clark as Committee Chairperson.*

*Moved by Ms. Clark, seconded by Mr. Stone to receive the March Financial Statements and Expenditures as presented.*

*Ms. Casey questioned software support line item which Mr. Gray explained.*

*Roll call vote taken; all ayes. Motion carried.*

*Moved by Ms. Clark, seconded by Ms. Hammond to approve a resolution for restatement of our pension plan as presented. Roll call vote taken; all ayes. Motion carried.*

*Ms. Clark described the need for occupational therapy services and indicated additional information will be provided.*

*Moved by Ms. Clark, seconded by Mr. Stone that the Board take action to oppose the increase in the Board Association dues, and instruct its delegates to the Association Conference to oppose the increase when it comes before the general assembly as presented. Motion carried.*

#### **VI. OLD BUSINESS**

*None.*

#### **VII. NEW BUSINESS**

*None.*

#### **VIII. COMMENTS**

##### **A. BOARD.**

*Ms. Walsh raised question of plans to recognize Mr. Cates. Ms. Gartland is taking care of this. Mr. Cudney questioned what security measures are in place at our groups homes which Mr. Mertz explained.*

**B. STAFF.** *None.*

**C. PUBLIC.** *None.*

#### **IX. MEETING DATES**

**A. BOARD.** *Next regular meeting of the Board will be held on Tuesday, May, 26, 2009, at 6:00 p.m., at the Extension Office in Mio.*

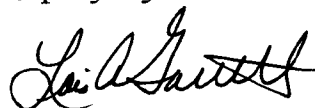
**B. COMMITTEES.**

1. **Personnel.** Monday, May 4, 5:00 p.m., Tawas Office.
2. **Program.** Cancelled because of conflict.
3. **Executive & Finance.** Thursday, May 21, 5:00 p.m., West Branch Office.
4. **Building Committee.** Thursday, May 28, 10:00 a.m., Tawas Office.

**VIII. ADJOURN**

*Moved by Mr. Stone, seconded by Mr. Cudney that the meeting be adjourned. Motion carried.  
Meeting adjourned at 7:00p.m.*

*Respectfully submitted,*



*Lois A. Gartland  
Recording Secretary*

*lag*