



AuSable Valley Community Mental Health Services

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William Williams, D.O., Chairperson
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AU SABLE VALLEY COMMUNITY MENTAL HEALTH SERVICES BOARD

February 15, 2010

MINUTES

I. CONVENE

The regularly scheduled meeting of the AuSable Valley Community Mental Health Board was held on Monday, February 15, 2010 at the Board's West Branch Office. Meeting was called to order by Chairman Dr. Williams at 6:00 p.m.

*A. **ROLL CALL.** Board members present: Patti Casey, Bernadine Clark, Scott Colclasure, Robert Cudney, Jim Cummins, Kay Hammond, Robert Huddy, Michael Welsch, Clyde Soucie, Joe Stone, Rose Walsh and Dr. Williams.*

Board members absent: None.

Staff present: Floyd Smith, Glenn Gray, Lois Gartland, Dave Beck, Eric Nelson, John Moran, Barb Stelloh, Deb Roach and Louise Pratt.

Guests: None.

B. APPROVAL OF JANUARY MINUTES.

Moved by Mr. Soucie, seconded by Mr. Welsch to approve the Minutes of the January Board Meeting as printed. Motion carried.

C. APPROVAL OF AGENDA.

Moved by Mr. Stone, seconded by Ms. Walsh to approve the Agenda as presented. Motion carried.



D. CORRESPONDENCE

Memo from the Department Deputy Director, Michael Head regarding an Overview of the FY 11 Executive Budget Recommendations Presented to the Legislature on Thursday, February 11, 2010 was distributed and briefly reviewed.

D. ANNOUNCEMENTS

The Board Association Conference will be held on February 23 and 24 at the Lansing Center in Lansing. Dr. Smith indicated that Representative Sheltroun has responded that he will attend the Legislative Breakfast, but that we have not yet received confirmation from Senator Stamas' Office.

E. PUBLIC COMMENTS

None.

F. CONSUMER COMMENTS

None.

II. BOARD PLANNING SESSION

Dr. Smith indicated that, while he is not prepared to announce a date of retirement, that he sees that time coming and believes that it is important for the Board to develop a plan for succession for the Director. Dr. Smith raised a number of important questions for the Board as to the current environment, if the Board wishes to remain an independent agency or to possibly consider a merger or a combination of these structures. There was discussion of effects of our program quality, innovation and responsiveness to the people we serve, the possible savings of money between the two structures and the issues of effectiveness, local control and local priorities.

There was discussion from the Board regarding the quality of program that we have built over

the years, the importance of local control and ability to develop services to meet the needs of our communities. There were questions and review of possible additional staff that might be necessary to add and/or delete if a merger was sought. It was also noted that we have been trying to consolidate on an Affiliation basis as many services as possible to make most efficient use of our resources, but there was strong consensus that continuing as an independent agency is the structure the Board wishes to continue at this time.

Dr. Smith next provided information and discussion regarding the method of replacing the existing Director and reviewed legal qualifications. In addition, option of identifying a qualified persons or persons already within the agency or conducting a national search for the position was raised. Several members described situations in which they had personal experience with this situation, including costs and time involved. The overall consensus was a strong desire that if there is a qualified person or persons within the agency who is willing to serve. that this be the preferred avenue for filling this position.

Next, Dr. Smith provided discussions of options which best serve the Board in proving a smooth transition of executive leadership in a time of fiscal crisis and in securing a leader who is familiar with the Michigan Mental Health System, political structure, and the Board's service system. In addition, options were reviewed that make the best use of Dr. Smith's time and knowledge to prepare the replacement for such responsibilities. There was discussion of qualities that are desired in the new person and the changes in fiscal and/or regulatory environment that now exist that require different qualities. Members of the Board reviewed many of the qualities and indicated an interest of the new person to have their own ideas on what direction they would like to see the Board move, the importance of continuing to have the Director look at both sides of issues and to have staff involvement.

Dr. Smith then provided discussion of historic expectation of his position and the importance that has been placed by the Board that he be heavily involved in a strong mental health system on a state-wide basis; that he recognize that we are a county agency, that he work to support local autonomy and locally determined service priorities, and that he be a strong leader, listening carefully to staff concerns and conveying them to the Board. The Board reviewed the strong level of respect that Dr. Smith has both locally and at the State levels, their high expectations of a person in this position and their desire to have a person who can continue to lead at this level. The Board expressed their wish for a person with strong organizational and leadership skills who has the ability to bring things together with the Deputy Directors providing clinical

leadership in their fields and the Deputy Director for Finance providing leadership in his field.

The Board expressed their wish for Dr. Smith to begin to move forward with implementing a plan of succession. Dr. Smith noted he will be meeting with the Personnel Committee to review the changes that need to be made in this regard in the Personnel Manual. There was a request for naming a designated replacement in time of the Director's absence. This was briefly discussed and will be a part of future discussions.

III. REPORTS

- A. Chairperson. None.*
- B. Board Association. None*
- C. Director*

Dr. Smith's printed report of areas of interest to the Board was distributed and reviewed. Dr. Smith reported that he was recently involved in the Board Association's Strategic Planning Process. Mike Welsch highlighted a number of areas that were important for the Association to be considering in the upcoming year. Both Dr. Smith and Mr. Welsch found the session to be very useful.

D. Committees

- 1. Program. Committee met on January 28, 2010.*

Committee report was presented by Patti Casey as Committee Chairperson.

Moved by Ms. Casey, seconded by Mr. Soucie to approve the 2010 Performance & Quality Improvement Plan as presented. Roll call vote taken; all ayes. Motion carried.

Moved by Ms. Casey, seconded by Mr. Stone to approve the 2009 Performance & Quality Improvement Report as presented. Roll call vote taken; all ayes. Motion carried.

Moved by Ms. Casey, seconded by Ms. Walsh to approve the residential services proposal for the Developmental Disabilities Program as presented. Roll call vote taken; all ayes. Motion carried.

Moved by Ms. Casey, seconded by Ms. Hammond to approve the development of a consumer-operated home in Mio, which would be housed in the building which the Building Committee reported to the Board in January; and to refer staffing issues to the Personnel Committee for their consideration. Roll call vote taken; all ayes. Motion carried.

*2. **Personnel.** Committee met on February 1, 2010.*

Committee report was presented by Mr. Cudney as Committee Chairperson.

Moved by Mr. Cudney, seconded by Mr. Welsch to approve a new 15 month contract with the Director, with the changes and current rate of salary as presented.

Ms. Casey questioned 90 day breaker clause which Dr. Smith clarified.

Roll call vote taken; all ayes. Motion carried.

Moved by Mr. Cudney, seconded by Mr. Welsch to approve the establishment of three staff positions which are necessary to open the new consumer operated home as presented. Roll call vote taken; all ayes. Motion carried.

Mr. Cudney shared very favorable comments that were received from the Licensing Auditor regarding the quality of our group homes. The Board expressed their appreciation to staff for the quality of their service in making this possible.

*3. **Executive & Finance.** Committee met on February 9, 2010.*

Committee report was presented by Bernadine Clark as Committee Chairperson.

Moved by Ms. Clark, seconded by Mr. Cudney to receive the January Financial Statements and Expenditure Reports as presented. Roll call vote taken; all ayes. Motion carried.

Moved by Ms. Clark, seconded by Ms. Casey to approve the AT&T agreement for the provision of Centrex and long-distance costs as presented, with signature by the Director. Roll call vote taken; all ayes. Motion carried.

Moved by Ms. Clark, seconded by Ms. Hammond to approve the computer proposal for the purchase of several replacement computers as presented.

Additional information regarding costs of the proposed computer equipment was provided to members of the Executive & Finance Committee as well as Ms. Clark providing a new piece of additional information.

Roll call vote taken; Casey – yes, Clark – no, Colclasure – yes, Cudney – yes, Cummins – yes, Hammond – yes, Huddy – yes, Soucie – yes, Stone – yes, Walsh – yes, Welsch – yes, Dr. Williams – yes. Motion carried.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

None.

VI. COMMENTS

A. BOARD.

Mr. Stone raised suggestion that there be additional discussion on utilizing only one vendor for our computer purchases. There were additional suggestions to look at on-site warranties and differences in costs of equipment being replaced on a more frequent basis.

B. STAFF. *None.*

C. PUBLIC. *None.*

VII. MEETING DATES

A. BOARD. Next regular meeting of the Board will be held on Monday, March 22, 2010, at 6:00 p.m., at the Board's West Branch Office.

B. COMMITTEES.

- 1. Personnel. Monday, March 1, 2010, 5:00 p.m., at the Board's Tawas City Office.*
- 2. Program. Thursday, March 25, 2010, 5:00 p.m., at the Board's Tawas City Office.*
- 3. Executive & Finance. Thursday, March 18, 2010, 5:00 p.m., at the Board's West Branch Office.*

VIII. ADJOURN

Moved by Mr. Stone, seconded by Ms. Casey that the meeting be adjourned. Motion carried.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,



*Lois A. Gartland
Recording Secretary*