

*AUSABLE VALLEY COMMUNITY MENTAL HEALTH SERVICES BOARD*

*January 24, 2011*

*MINUTES*

*I. CONVENE*

*The regularly scheduled meeting of the AuSable Valley Community Mental Health Board was held on Monday, January 24, 2011 at the Board's Taras City Office. Meeting was called to order by Chairman Dr. Williams at 6:00 p.m.*

*A. ROLL CALL. Board members present: Patti Casey, Bernadine Clark, Scott Colclasure, Robert Cudney, Jim Cummins, Kay Hammond, Robert Huddy, Clyde Soucie, Joe Stone, Rose Walsh and Dr. Williams.*

*Board members absent: Mike Welsh.*

*Staff present: Floyd Smith, Dave Beck, Glenn Gray, John Moran, and Lois Gartland.*

*Guests: None.*

*B. APPROVAL OF DECEMBER MINUTES.*

*Moved by Ms. Hammond, seconded by Ms. Walsh to approve the Minutes of the December Board Meeting as printed. Motion carried.*

*C. APPROVAL OF AGENDA.*

*Moved by Mr. Stone, seconded by Mr. Soucie to approve the Agenda as presented. Motion carried.*

*D. CORRESPONDENCE*

*Several items were distributed in evening packet. Dr. Smith's letter to Mike Head, asking for further consideration of the extreme reduction which was made in our General Fund allocation for the 2010-11 fiscal year was distributed. Letter from Dr. Smith to Dr. Jim Kent who offered a number of comments to the Board at their December Board meeting was also distributed and briefly reviewed. Copy of letter from Secretary of the Walk for Dyslexia expressing appreciation of our support for our involvement in the 2010 Dyslexia Walk was also shared. In addition, letter from Michael Vizena, Executive Director of the Michigan Association of CMH Boards expressing a concern to limit or exclude CMHSP's participation in discussions related to policy and funding regarding community based mental health services was also distributed and briefly reviewed.*

*E. ANNOUNCEMENTS*

*The Michigan Association of CMH Board's Conference will be held on February 16 and 17 in Lansing. There will be a Legislative Breakfast on the 17<sup>th</sup>.*

*F. PUBLIC COMMENTS*

*None.*

*G. CONSUMER COMMENTS*

*None.*

*II. REPORTS*

*A. Chairperson. None.*

*B. Board Association. None.*

*C. Director*

*Dr. Smith's printed report of areas of interest to the Board was distributed and reviewed.*

*Jim Cummins shared a number of very positive comments that were expressed at the recent COA*

*Exit Interview that he attended. Bernadine Clark also attended the COA Exit Interview and agreed with Mr. Cummins summary of excellent comments that were received.*

*Mr. Stone commented his pleasure with this type of summary of our programs, especially in the light of Dr. Smith's upcoming retirement.*

*Dr. Smith reviewed the accreditation process and thanked the number of staff who presented our materials for this national certification. In particular, he thanked John Moran, who led the accreditation, Ellen Mehl, who provided clerical support, and to the Administrative Team and Staff for their work and involvement.*

*Dr. Smith reviewed the past programs that required national accreditation, but indicated we no longer have such programs. Dr. Smith reviewed citation within the Mental Health Code where such accreditation would be of additional value. Dr. Smith hopes to meet with the leaders of COA to pursue such discussions and encouraged the Board to review the values of national accreditation for our future.*

**B. Committees**

**1. Personnel.** Committee met on January 10, 2011

*Committee report was presented by Mr. Cudney as Committee Chairperson.*

*Moved by Mr. Cudney, seconded by Ms. Hammond to approve the proposed Personnel Manual with the changes as described. Roll call vote taken; all yeses. Motion carried.*

*Dr. Smith thanked the Personnel Committee for their work on this manual, noting for a variety of reasons, it has taken three years to complete.*

**2 Program.** Committee met on January 13, 2011.

*Committee report was presented by Patti Casey, as Committee Chairperson.*

*Moved by Ms. Casey, seconded by Ms. Hammond to establish a Co-occurring Program for Children and Adolescents, including the establishment of a Master's level Supervisor and Master's level Therapist Position, with efforts to fill these positions to commence immediately*

*as presented. Roll call vote taken; all yeses. Motion carried.*

*Mr. Stone questioned source of funding. Dr. Beck indicated these would primarily be Medicaid monies with some limited funding coming from DHS and Courts.*

*Moved by Ms. Casey, seconded by Mr. Soucie to approve the proposal for Integrated Health Care with the understanding that the administration will go forward and develop contracts and agreements with Primary Care for further presentation to the Board as presented. Roll call vote taken; all yeses. Motion carried.*

**3. Building.** *Committee met on January 20, 2011.*

*Committee report was presented by Joe Stone as Committee Chairperson.*

*Moved by Mr. Stone, seconded by Mr. Colclasure to approve the low bid of Schroeder Builders of Hale, at a total cost of \$ 5,080 plus the added cost of a new sink for major repair for a bathroom and an adjoining bedroom at the Beechwood Home as presented.*

*Moved by Mr. Stone, seconded by Mr. Cudney to approve the Priority Maintenance List for FY2011 to a maximum of \$ 58,000, with the understanding specifications will be developed and that the Chairman will review such specifications before they are sent out as presented. Roll call vote taken; all yeses. Motion carried.*

**4. Executive & Finance.** *Committee met on January 18, 2011.*

*Committee report was presented by Bernadine Clark as Committee Chairperson.*

*Moved by Ms. Clark, seconded by Mr. Colclasure to receive the December Statements and Vouchers as presented. Roll call vote taken; all yeses. Motion carried.*

*Moved by Ms. Clark, seconded by Ms. Hammond to approve the contract with Oscoda County for rental of the Community Building at a rate of \$ 200 per month as presented, with signature by the Director. Roll call vote taken; all yeses. Motion carried.*

*Moved by Ms. Clark, seconded by Mr. Colclasure to approve the new contract with Rudy Barba, M.D. as our Child Psychiatrist at a rate of \$ 210 per hour, as presented, with signature*

*by the Director. Roll call vote taken; all yeses. Motion carried.*

*Moved by Ms. Clark, seconded by Mr. Cummins to approve payment to the Michigan Association of CMH Boards for our 2010-2011 dues in the amount of \$ 9,245 as presented. Roll call vote taken; all yeses. Motion carried.*

**III. OLD BUSINESS**

*None.*

**IV. NEW BUSINESS**

*None.*

**V. COMMENTS**

**A. BOARD.**

*None.*

**B. STAFF.**

*Dave Beck shared that he has been invited to speak at the Court Administrators meeting in Traverse City in April regarding Treatment Foster Care.*

*John Moran was introduced and welcomed as our new Deputy Director for Clinical and Prevention Services.*

**C. PUBLIC.**

*None.*

*VI. MEETING DATES*

*A. BOARD. Next regular meeting of the Board will be held on Monday, February 28, 2011, at 6:00 p.m., at the Board's West Branch Office.*

*B. COMMITTEES.*

- 1. Personnel. Monday, February 7, 5:00 p.m., Tawas Office.*
- 2. Executive & Finance. Tuesday, February 22, 4:00 p.m., West Branch Office.*

*VIII. ADJOURN*

*Moved by Mr. Stone, seconded by Mr. Huddy that the meeting be adjourned. Motion carried.*

*Meeting adjourned at 6:55 p.m.*

*Respectfully submitted,*

*Lois A. Gartland  
Recording Secretary*

*lag*